



SSM St. Mary's Hospital Ronald McDonald House Family Room®

Policies and Procedures for Overnight Guests

Use of Bedrooms for Overnight Guests

- Overnight guests will be assigned rooms on a nightly basis by a designated representative from the Pediatric or NICU units. Rooms are assigned based on the need of a parent to be close by a critically ill child. The distance a family lives from the hospital should not be determining criteria.
- Guests must be checked out daily by 9:00 a.m. Guests are required to strip all linens, bag them and place in appropriate area. All personal belongings must also be removed from the room.
- Guest must contact the RMFR in person or by phone (229-8322) by 2:30 pm on the day they want to use a sleep room to be put on the waiting list. Capacity for each sleep room is two adults. No children are permitted in sleep rooms at any time. Guests can contact RMFR after 2:30 to see if space is still available.
- RMFR will call the units (or Social Worker) daily at 2:30 p.m. for room assignments. Charge nurses will have the list of daily sleep room assignments by 3:00 p.m. each day.
- All families using a sleep room for the first time must complete a registration card and have a short orientation before use of a room is granted.
- After 8:00 p.m., a family using a sleep room will not have access to the common areas of the RMFR until 8:00 a.m. the following morning (9:00am on weekends)
- Visitors are NOT allowed in sleep rooms.
- Sleep attire is restricted to sleep rooms and not to be worn in the common areas.
- Please do not take food or drink into the sleep rooms except for water.
- Guests are asked to be respectful of others, and observe 10:00 p.m. – 8:00 a.m. "Quiet Time"

Eligibility for Sleep Room Use

- Referred by appropriate hospital personnel
- Orientation session completed

Eligible for overnight stay

- Parents aged 18 or older, or a parent over age 18 with an adult support person
- Single parent 17 or younger accompanied by a parent/guardian

Ineligible for overnight stay

- No unmarried minor unless a parent/guardian is staying with him/her.
- One minor and one adult unmarried couple
- Children