



RMHC Building Committee Meeting

Date: Friday, January 21, 9:30 - 10:30am

Board Members: JoAnne Vaccaro, Shawn Arneson

Staff Members: Michael Rosenblum, Kelly Ruppel, Dan Herzig (optional)

Advisory Community Members: Steve Hoff

Meeting Objectives

- Organize for new Committee structure and work and complete 1st Meeting Checklist
- Update Committee Members on current facility needs on our radar

Meeting Agenda

1. Welcome/Introduction/Objectives: Shawn and Kelly
2. Meeting Minutes: No Meeting Minutes to Approve
3. Logistics:
 - a. Formally Nominate and Appoint Committee Chair
 - b. Confirm recurring time
 - c. Discuss/decide on meeting minutes protocol
4. Review draft Committee Charter
5. Identify current facility items on our radar: freezer, elevator,
6. Brainstorm additional ideas for Community Members on this Committee, or others

Attachments

Committee Toolkit

- First meeting checklist and timelines for completion

DRAFT Building Committee Charter

To Attach

Next Meeting Topics/Next Steps – Next meeting is April 15, 2022

Future Agenda Topics

- TBD