



## RMHC House Operations Committee Meeting

**Date:** Wednesday, February 9, 8:00 - 9:00am

**Board Members:** Shawn Arneson, Shannon Wendricks, Chris Roth, and Heidi Kloster

**Staff Members:** Michael Rosenblum, Kelly Ruppel, Shauna Thayer and Dan Herzig (optional)

**Advisory Community Members:** Kim Vander Ploeg

### Meeting Objectives

- Organize for new Committee structure and work and complete 1<sup>st</sup> Meeting Checklist
- Update Committee Members on current House Operations:
  - Deep dive into current COVID-19 protocols

### Meeting Agenda

1. Welcome/Introduction/Objectives: Shawn and Kelly
2. Meeting Minutes: No Meeting Minutes to Approve
3. Logistics:
  - a. Formally Nominate and Appoint Committee Chair
  - b. Confirm recurring time
  - c. Discuss/decide on meeting minutes protocol
4. Review draft Committee Charter and goals for the year
5. House Operations Update
  - a. COVID-19 current protocols

### Attachments

#### Committee Toolkit

- First meeting checklist and timelines for completion

#### DRAFT House Operations Committee Charter

To Attach

**Next Meeting Topics/Next Steps – Next meeting is April 14, 2022**

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#### Future Agenda Topics

- Deep Dive: House Referral Process & Brainstorming ways to increase diversity of families